



**MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting, 6:00 p.m.
Monday, November 9, 2015
Carlisle Community School Board Room**

Vice President Foster called to order the November regular board meeting at 6:03 p.m.

Directors Present: Jenny Foster, Vice President
Kyle Chambers, Director
Art Hill, Director

Directors Absent: John Judisch, Director
Susan James, President

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Hill to approve the agenda as presented. Seconded by Chambers. Motion carried unanimously.

Motion by Hill to approve the minutes of the October 12 board meeting. Seconded by Chambers. Motion carried unanimously.

Visitors – No visitors

Board Communication – No communication

IASB Communication – IASB Convention is November 18 and 19. Bryce Amos and Susan James will be presenting at a breakout session on the 19th. Kyle Chambers will represent the board at the Delegate Assembly on the 18th.

Updates/Information

A. BLC Overview – Sara Grieme, Leah Rolffs, Andrea Hoekstra, Cami Calhoun, Jill Folsom, Kari Murray and Michael Geisler presented to the board what their role is as building leader coordinator (BLC) or instructional coach. Data shows that having instructional coaches increases the percentage of teachers implementing new teaching practices which helps students perform better on certain assessments and increases teachers' job and career satisfaction. The BLC staff supports teachers to help attain the District's mission, vision and goals. The support of teachers comes through collaboration, professional development, curriculum alignment, modeling/co-teaching best practices, collecting and analysis of data and observing and providing feedback. The desired outcome is to support learning for all. Every 12 weeks there will be a 360 feedback survey for teachers and principals to take. There has been positive feedback from the staff already.

B. HS Parking Lot Update – Most of the parking lot cement is poured. Areas to be completed are the driveway, walkway, retaining wall and lights. Construction is about two weeks behind schedule. The parking lot should open after winter break with the grass seed being planted in the spring.

C. Certified Enrollment – The certified enrollment count is 1905.53 which is an increase of 17.2 from last year. This number will be a factor in determining the 2016-2017 budget.

D. Math Curriculum Update – The math curriculum committee spent the day with a math expert and has listened to two different publisher presentations. The committee is only looking at curriculum that aligns with the Iowa Core and with publication dates of 2015. Saxon is not being considered as it has

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not updated their curriculum with the Iowa Core. The math curriculum adoption will be for kindergarten through Algebra I with Geometry/Algebra II/Calculus to follow the next year.

E. District Data Decisions and Impact – Mr. Amos presented several examples to the board on educational decisions that have been made and the impact they have had. 1) District developed a curriculum framework and balanced assessment system to improve student achievement through identifying ELTs (Essential Learning Targets) which has been done in 98.6% of courses. 2) Implement structure and expectations for teacher collaborative team meetings through planned professional development and student learning focused agendas. There has been an increase in student performance growth on math and reading assessments. 3) Increase rigor and college readiness in secondary programming for the Destination 2016 goal. This has been done by increasing the number of AP course offerings from 7 to 10, all AP teachers attending AP summer institutes, implementation of Pre-AP strategies at the middle school, a new schedule at the middle school to increase instructional time, the adding of advanced courses and increasing the number of high school credit course opportunities for 8th grade students, offering practice ACT for all 11th graders and then providing for all 11th grade students to take the ACT in the spring of 2016. There has been an increase in the number of students taking AP courses, an increase in student performance on AP exams, a decrease in the number of 8th grade students opting to attend the Central Campus 8th grade program, and an increase in the number of students meeting all four standards on the ACT. 4) The high school developed a school-wide RTI (response to intervention) system to increase student performance and reduce the number of course failures through study table, implementing of academic success center program for 2015-16, and a school intervention team that meets weekly to identify students in need. As a result, the number of course failures compared to one year ago have decreased by 67%. 5) At the middle school, a plan was put in place to decrease the number of student disciplinary referrals. Meetings with grade level teacher teams and student assemblies were held to review procedures and behavior expectations. The District also developed a consistent student code of conduct and procedures. The number of referrals has dropped over the last three years. 6) At Hartford, fluency levels of non-proficient students were addressed through specific intensive intervention groups and strategies. This has increased the average WPM (words per minute) growth of the non-proficient students. 7) At the elementary, an action plan was developed to address moving students out of intervention groups through differentiated intervention strategies. Preschool teachers are addressing teaching letters and sounds, kindergarten is increasing the pacing of letter/sounds and number of sight words taught and developing specific intervention groups assigned by skill and not by teacher to provide smaller groups for more intensive intervention strategies for first through third grades beginning in January. As a result, the kindergarten composite score increased by 25% compared to last fall, and first grade composite score increased by 4% with words correct 6% higher compared to last fall.

Business/Action Items

A. Approval of Softball Renovation Design

Eric Beron from the DLR Group presented the softball renovation design created by the softball committee and modeled after the baseball field. The demolition has already been done and the District did receive a sponsorship for the scoreboard. The design has seating for 300 (prior seating capacity) with a bid alternate for additional seating of 200. Currently the other bid alternate is the ticket office/concession stand/storage building. The cost of this alternate will put the project over the initial maximum budget set by the board. More work will be done on this design to make it more cost effective as it is felt the ticket office and concession stand are more of a necessity than an alternate. The backstop base will be padded and the back stop will be a net system instead of a chain link fence.

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Motion by Chambers to approve the overall softball renovation design as presented. Seconded by Hill. Motion carried unanimously.

B. Approval of Amendment to Professional Services Agreement with DLR

This agreement extends the partnership with DLR to include work on the softball renovation project.

Motion by Hill to approve the amendment to professional services agreement with DLR. Seconded by Chambers. Motion carried unanimously.

C. First Reading of Board Policy Code Series 400, Codes 400 – 407

The review of board policy code 400-407 updated the following codes: 401.6R1 to update employee record retention, 401.16R1 to add the Director of Technology to approve installing of personal software on district computers and 405.2 to update the district's new website address.

D. First Reading of Board Policy Codes 103, 103.E1, 103.E2, 103.E3, 102.E4, 103.E5, 103.E6, 103.R1, 106, 106.E1, 106.E2, 106.E3, 106.R1, 410.3, 503.1, 505.3, 603.2

Changes to the board policy codes reflect new equity guidance from the Dept. of Education and Office of Civil Rights. An additional notice of nondiscrimination is now required along with a policy regarding section 504. Grievance procedures have been updated to include steps now required by the Office of Civil Rights and forms that align with the procedures and reporting requirements.

Motion by Hill to approve the first reading and the changes to board policy codes 103, 103.E1, 103.E2, 103.E3, 102.E4, 103.E5, 103.E6, 103.R1, 106, 106.E1, 106.E2, 106.E3, 106.R1, 410.3, 503.1, 505.3, 603.2 along with policy code series 400 – 407 per recommended changes from IASB. Seconded by Chambers. Motion carried unanimously.

E. Special Education Contract with Ankeny School District for 2015-16

Motion by Hill to approve the special education contract with Ankeny School District for 2015-16. Seconded by Chambers. Motion carried unanimously.

F. Contract with Ankeny School District for Documentation for 2015-16

The contract provides for Ankeny School District to provide Carlisle with the Medicaid documentation needed for the District to submit a claim for Medicaid reimbursement for a student being served in Ankeny. The fee for providing the documentation is \$700.00.

Motion by Hill to approve the contract with Ankeny School District for documentation for 2015-16. Seconded by Chambers. Motion carried unanimously.

G. Special Education Contract with Vinton-Shellsburg School District for 2015-16

Motion by Hill to approve the special education contract with Vinton-Shellsburg School District for 2015-16. Seconded by Chambers. Motion carried unanimously.

H. Corwin Contract

The contract provides for Visible Learning training at two separate sessions: one in January for elementary staff and one in February for secondary staff along with a workbook for each participant for a total cost of \$18,011.04.

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Motion by Hill to approve the contract with Corwin for Visible Learning training. Seconded by Chambers. Motion carried unanimously.

I. Resignations for 2015-2016

Ken Sadler

Head Boys Soccer Coach

Step 4 Group 2

Motion by Hill to accept the resignation as presented. Seconded by Chambers. Motion carried unanimously.

J. New Hires for 2015-2016

Collette Brown

Bus Driver

Ian Hunt

MS Asst Basketball Coach

Motion by Chambers to approve the new hires for 2015-2016. Seconded by Hill. Motion carried unanimously.

Motion by Hill to approve the bills presented in the amount of \$886,958.06. Seconded by Chambers. Motion carried unanimously.

Motion by Hill to approve the October 2015 financial reports as presented. Seconded by Chambers. Motion carried unanimously.

Mr. Amos's Report

*Mr. Amos reported on the results of the refinancing of the sales tax bonds which will provide a savings of \$828,000 for the District. There will be a special meeting on November 18 to approve the offer for refinancing with Matt Gillespie from Piper Jaffray in attendance.

*There will be a high school facility committee formed in the next two weeks with the first meeting to be held after Thanksgiving break to discuss the high school renovation project. The major decisions that will need to be made first will be regarding the gym, band room and fine arts areas. Once those decisions are made, then a plan can be drawn up addressing the infrastructure needs. The goal would be to complete the total project in 3-5 years with some of the work having to be done during the school year.

*November 11, 9:00 a.m., will be the Veterans Day celebration at the high school gym.

*November 10, 8:20 a.m., will be the Academic Awards Assembly.

There will be a Special Meeting, November 18, 2015 6:00 p.m. in the Carlisle Community School Board Room.

The next Regular Meeting is December 14, 2015, 6:00 p.m., in the Carlisle Community School Board Room.

Motion by Hill to adjourn the November regular board meeting. Seconded by Chambers. Motion carried unanimously.

Meeting adjourned at 8:10 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the December 14th school board meeting for approval.

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